

From: [Zipf, Lynn](#)
To: [Baker, Philip](#)
Cc: [Stevens, Robert](#); [Torrez, Alfredo](#); [Murray, Cheryl](#); [Stewart, Neil](#); [Myers, Kevin](#)
Subject: RE: AA Office Next Steps
Date: Tuesday, December 21, 2021 9:53:17 AM

Phil – thank you. The painting of this room would not have been completed without your assistance and persistence. It is much appreciated.

Wishing you Happy Holidays and a safe and healthy New Year!

Lynn Zipf
Acting Director, Organizational Support Services
Management and Operations Staff
Office of Water

(202) 564-1509

From: Baker, Philip <baker.philip@epa.gov>
Sent: Thursday, December 16, 2021 12:54 PM
To: Zipf, Lynn <Zipf.Lynn@epa.gov>
Cc: Stevens, Robert <Stevens.Robert@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>; Murray, Cheryl <Murray.Cheryl@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Myers, Kevin <Myers.Kevin@epa.gov>
Subject: Re: AA Office Next Steps

Good afternoon. The room has been completely painted. Please see the attached photos. Let me know if there are any issues.

Phil Baker
Program Analyst
Facilities Management and Services Division
Environmental Protection Agency Headquarters
[1300 Pennsylvania Avenue, N. W.](#)
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On Dec 15, 2021, at 14:56, Zipf, Lynn <Zipf.Lynn@epa.gov> wrote:

Phil – Thank you. If you need to reach me tomorrow, please call or text my cell phone.
301-535-3550.

Lynn Zipf
Acting Director, Organizational Support Services

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From: Baker, Philip <baker.philip@epa.gov>
Sent: Wednesday, December 15, 2021 2:42 PM
To: Zipf, Lynn <Zipf.Lynn@epa.gov>
Cc: Stevens, Robert <Stevens.Robert@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>
Subject: Re: AA Office Next Steps

Thank you. I talked with their boss. The room was more than they expected. I got them for tomorrow.

Phil Baker
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On Dec 15, 2021, at 14:40, Zipf, Lynn <Zipf.Lynn@epa.gov> wrote:

Thank you!! Not clear long tomorrow, however, once they are done in WJC East (b) (7)(C), they will be going to WJC West (b) (7)(C). I only know this since I escorted John, Henry and Rene to see the next room.

Lynn Zipf
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From: Baker, Philip <baker.philip@epa.gov>
Sent: Wednesday, December 15, 2021 1:39 PM
To: Zipf, Lynn <Zipf.Lynn@epa.gov>
Cc: Stevens, Robert <Stevens.Robert@epa.gov>; Torrez, Alfredo

<Torrez.Alfredo@epa.gov>

Subject: Re: AA Office Next Steps

I will be on-site tomorrow. I will take care of it. Did they indicate how long they would need?

Phil Baker
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On Dec 15, 2021, at 13:18, Zipf, Lynn <Zipf.Lynn@epa.gov> wrote:

I am not working tomorrow. Thoughts on who else could escort and oversee the painters tomorrow. I have ccd Phil Baker so he is also aware.

Lynn Zipf
Acting Director, Organizational Support Services
Management and Operations Staff
Office of Water

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From: Zipf, Lynn
Sent: Wednesday, December 15, 2021 12:20 PM
To: Fox, Radhika <Fox.Radhika@epa.gov>; Aguirre, Janita <Aguirre.Janita@epa.gov>
Cc: Best-Wong, Benita <Best-Wong.Benita@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>; Stevens, Robert <Stevens.Robert@epa.gov>
Subject: RE: AA Office Next Steps

I just spoke with the painters and a third day will be needed to complete the painting and properly clean up.

Lynn Zipf
Acting Director, Organizational Support Services
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